

# CLEVELAND COUNTY BUDGET BOARD

## MINUTES

**APRIL 14, 2014**

The regularly scheduled meeting of the Cleveland Budget Board was called to order this 14<sup>th</sup> day of April 2014 in meeting Room 200 of the Cleveland County Office Building by Chairman Darry Stacy. Tammy Belinson, County Clerk/Secretary, called roll and those present were as follows:

Darry Stacy, Chairman  
Jim Reynolds, Vice-Chairman  
Tammy Belinson, Secretary  
Rod Cleveland, Member  
Debbi Baker, representing Rhonda Hall, Member  
Rhett Burnett, representing Sheriff Joseph Lester, Member  
Rusty Sullivan, Member  
David Tinsley, Member

Those absent were: Rhonda Hall and Sheriff Joseph Lester, Members

Others present were: Assistant District Attorney Heather Darby; Assistant District Attorney Jim Robertson; Linda Atkins; Bryant Rains; Susan Moffat; Bryan Jenkins; Stan Lewis; Heath Hans; Annette Pretty; Shelley Raney; Stephen Koranda; and Christy Morren.

After the reading of the minutes of the regular meeting of March 10, 2014, and there being no additions or corrections, Tammy Belinson moved, seconded by Jim Reynolds, that the minutes be approved.

The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Debbie Baker, yes; Rhett Burnett, yes; Rusty Sullivan, yes; David Tinsley, yes.

Motion carried.

### **A. Items of Business:**

1. Rusty Sullivan moved, seconded by David Tinsley, to approve the following Transfer of Appropriations:

- a. From **Fair Board**, Free Fair Personal Services, SF1A, \$7,460.00, and Free Fair Premiums and Awards, SF4, \$1,000.00 to **Fair Board**, Free Fair Travel, SF1C, \$450.00, Free Fair M&O, SF2, \$6,510.00, Free Fair Capital Outlay, SF3, \$1,500.00;
- b. From **Assessor**, Assessor Cap Outlay, H3, \$9,000.00 to **Assessor**, Assessors Regular Payroll, H1A, \$9,000.00;

- c. From **Sheriff**, Material & Operations, B2A, \$697.80 to **Sheriff**, Travel, B1C, \$697.80;
- d. From **Sheriff**, Building Security Capital Outlay, R3BS3A, \$3,015.30 to **Sheriff**, Building Security Materials & Operations, R3BS2A, \$3,015.30;
- e. From **General**, Capital Outlay, SA3, \$230,000.00 to **General**, Maintenance & Operations, SA2, \$230,000.00; and
- f. From **OSU**, Personal Service, E1A, \$1,578.00 to **OSU**, Travel, E1C, \$1,578.00;
- g. From **Election Board**, Maintenance & Operations, SL2, \$10,000.00 to **Election Board**, Capital Outlay, SL3, \$10,000.00.

The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Debbie Baker, yes; Rhett Burnett, yes; Rusty Sullivan, yes; David Tinsley, yes.

Motion carried.

**B. New Business:**

Presentation was given by Heath Hans, AIP, regarding the master plan gathering ideas and concepts for the Courthouse, Annex, jail and parking. The commissioners have tasked them with doing the master plan so the county can plan building for the future. He said that there are so many changes possible with the building that for now are just ideas. He introduced his associate Stan Lewis to the Budget Board members.

**C. Chairman Stacy called for discussion, consideration and/or action regarding the following:**

**1. Presentation of 2014-2015 Budgets.**

- a. **Purchasing Department** – Melinda Duke said that their budget is much the same as last year, but does include pay raises and a new hire if there is a change in staff during the course of the fiscal year.
- b. **County Fairgrounds**-Stephen Koranda gave a quick overview of their budget and said that the biggest thing this year is the anticipated retirement of an employee after thirty years. A sixth position was not budgeted last year so there is an increase in benefits for that position. They are looking at some increases in travel for continuing education and marketing. One of the largest increases is in Capital Outlay. They are hoping to pave some RV sites with asphalt. He added that their offices will need some remodeling and there is a need for more storage.
- c. **County Treasurer** – Jim Reynolds said their budget is much the same only slightly less than last year's budget.

- d. **County Assessor** – David Tinsley reminded everyone that for the last two years he has lowered his budget. This year they are looking at a new CAMA System (Computer Aided Mass Appraisal) and the real increase would be about \$92,750.00, but by taking into consideration other reductions it is an increase of \$60,000.00 from last year. The employees that are retiring this year are not being replaced due to the new CAMA System. In Maintenance & Operations, there is an increase for software. The proposal for the new system is contingent on the vendor they get for now because the vendor they are trying to get is giving them a discount. The Visual Inspection budget is a wash.
- e. **Sheriff's Department** – Rhett Burnett said the major thing they are asking help with is vehicle replacements. He asked that ten new vehicles be funded this year. Some years they will need less, but they are asking for help this year. The second budget he presented outlined the needs for Detention and said they are doing fine. The only concern is that DOC has a new director that took some of their inmates. He doesn't know if that policy will continue. Right now, they have in the neighborhood of about forty DOC inmates, of which, only twelve of them they are able to charge for at this time. They don't know what is going to happen there. He asked for help with funding the Courthouse Security.

After a brief discussion, Chairman Stacy called for a special meeting for April 21, 2014 at 2:30 PM for presentation of 2014-2015 Budgets.

- 3. Recommendation to the Board of County Commissioners to have the Resources Department as a stand-alone department operating under the Budget Board was moved to be taken up later on the agenda following the Executive Session.

**D. Executive Session:** The Board went into executive session at 11:40 am.

**E. Open Session:**

- 1. **Discussion, Consideration and/or Action** regarding the positions of Human Resources Department, Shelley Raney and Sarita Scott, and employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

Chairman Stacy said that the Board went into executive session at 11:40 am and returned at 12:08 pm, during that time no action or votes were taken. He called for a return to item no. "3".

**3. Discussion, Consideration and/or Action regarding Recommendation to the Board of County Commissioners** to have the Human Resources Department as a stand-alone department operating under the Budget Board:

Rod Cleveland moved, seconded by David Tinsley, to approve the recommendation to the Board of County Commissioners to have the Human Resource Department as a stand-alone department operating under the Budget Board, with all the statutory duties and obligations stay with the County Clerk as listed in the State Statutes.

The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Debbie Baker, yes; Rhett Burnett, yes; Rusty Sullivan, yes; David Tinsley, yes.

Motion carried.

**F. Budget Board Members Discussions Regarding County Business:**

Tammy Belinson mentioned there is training on the sovereign citizens by the County Clerk Association and added that she will be happy to enroll the elected officials in that class.

**G. There were no comments from the public.**

**H.** There being no further business to come before the Board, Tammy Belinson moved that the meeting be adjourned at 12:25 pm. Jim Reynolds seconded the motion.

The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Debbie Baker, yes; Rhett Burnett, yes; Rusty Sullivan, yes; David Tinsley, yes.

Motion carried.

(Clerk's note: The Agenda was posted April 11, 2014 at 10:13 am.)